



The Lowcountry Regional Water System Commission held its monthly meeting at 4:00 pm on Tuesday, October 28, 2025, in the large conference room at the Hampton County Administrative Center in the Town of Hampton, 200 Jackson Avenue East, Hampton, South Carolina. All meetings are open to the public (except for information, if any, to be discussed in Executive Sessions) and all interested parties are invited to attend.

Commission Present: Rocky Hudson, Brunson
Mayor Robert Brown, Hampton
Mayor Nat Shaffer, Varnville
Mayor Horney Mitchell, Gifford

Officers Present: Brian Burgess, General Manager
Sara Craven, Secretary
Marlene Marchyshyn, Treasurer
Kari Foy, Engineer
Sam Baker, Wastewater Treatment

Visitors Present: None

Quorum Met: Yes

1. Call to Order

Chairman Rocky Hudson called the meeting to order at 4:00 pm.

2. Invocation and Pledge of Allegiance

Robert Brown gave the invocation.

Pledge of Allegiance - Conducted by all.

3. FOIA Compliance Report

As required by the Code of Laws of South Carolina, notice of this LRWS Commission meeting was posted prominently in the Commission's offices at least twenty-four hours in advance. Additionally, the local news media and all individuals requesting notifications of LRWS Commission meetings were informed of the meeting's time, date, and location. They received a copy of the agenda at least twenty-four hours before this meeting.

4. Approval of Minutes

Moved by Robert Brown and seconded by Horney Mitchell to approve the September 23, 2025, minutes with the change to who called the meeting to order. The motion carried.

5. Reports:

A. Financial Report—Brian went over the revenue and expense numbers for September.

B. Manager's Report- Nothing new to report at this time.

(Staff Reports)

(1) Human Resource Manager's Report

- a. A report was provided with the work hours.
- (2) Billing Manager's Report
 - a. Sara provided the billing numbers for September on the operations report.
- (3) Engineer's Report
 - a. Kari went over the progress of ongoing projects.
 - i. We received bids on 10/2/25 for the Yemassee WWTP Upgrade. The bids exceeded the project budget. We are meeting with the funding agency to look at other options to move forward.
 - ii. We received bids for the Yemassee Water and Sewer Project.
 - iii. Steel assembly is underway for the new tank in the Industrial Park.
 - iv. FEMA has reconsidered the scope of the Railroad Ave Sewer Project.
 - v. The pump station for the new high school is scheduled to start up on November 17th.
 - vi. Construction is complete and the waterline is back in service on the Hwy 17A/ 21 Bridge in Yemassee.
- (4) Field Operations Manager's Report
 - a. Blake provided a report of the work that has been done since the last meeting.
- (5) Treatment Operations Manager's Report
 - a. Sam provided a report that shows water production, wastewater treated, and lab tests that were done. We are still doing the surveillance samples for the health department.

6. System Member Commissioners Reports

- A. Town of Brunson- Karen and her staff did an amazing job with the fair which was enjoyed by many people.
- B. Town of Gifford- The town received funding for a new demolition project.
- C. Town of Hampton- The town will be having a trick-or-treat event downtown this Friday from 5:00-6:00 PM. This event is in conjunction with the Hampton County Chamber of Commerce. The town-wide event will be held from 6:00-8:00 PM.
- D. Town of Varnville- The annual "Celebrate a Small Town" festival was held. The street dance was canceled due to weather on Friday, but Saturday's events continued as planned. A municipal election is scheduled for November 4. An open house for the comprehensive plan was held, and a study is underway for the Gin Project.
- E. Town of Yemassee- Not in attendance.
- F. Hampton County- Not in attendance.

7. Old Business

- A) Engineering Agreement for SRF Funded Water Main Improvements Hwy 17A, I-95 Well Rehab, Palmetto Tank Renovation
 - l) Brian noted that this item is Resolution 2025-16.
- Move by Nat Shaffer, seconded by Robert Brown, to approve Resolution 2025-16. Motion carried.
- B) Discussion of Potential Contaminants in Hampton Wastewater System
 - l) Brian informed the Commissioners of possible contaminants that he suspects are from the old Nevamar place. It appears to be #6 fuel oil.
 - C) Policy Discussion of Alternate Sewer Connections for "Effluent" and "Grinder" Type Pumps
 - l) Brian requested guidance on how to handle customers with sewer pumps. Option 1: Customers purchase the brand of pump specified by LRWS and have it inspected after installation. Option 2: Customers pay a monthly fee, and LRWS assumes maintenance/replacement responsibility. A formal policy will need to be established.

8. New Business

9. Public Comments

None

10. Adjournment

Moved by Robert Brown, seconded by Nat Shaffer, to adjourn the meeting. The motion carried. The meeting then adjourned at 4:58 pm.

Respectfully submitted by Sara Craven.